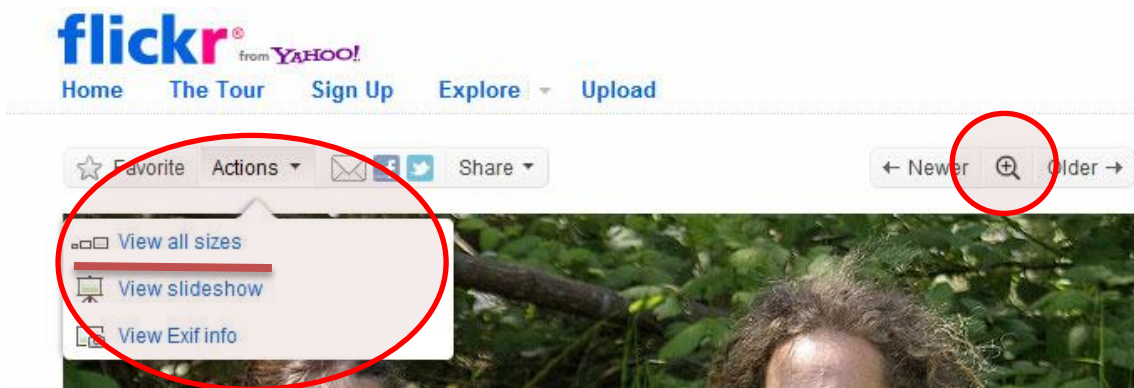
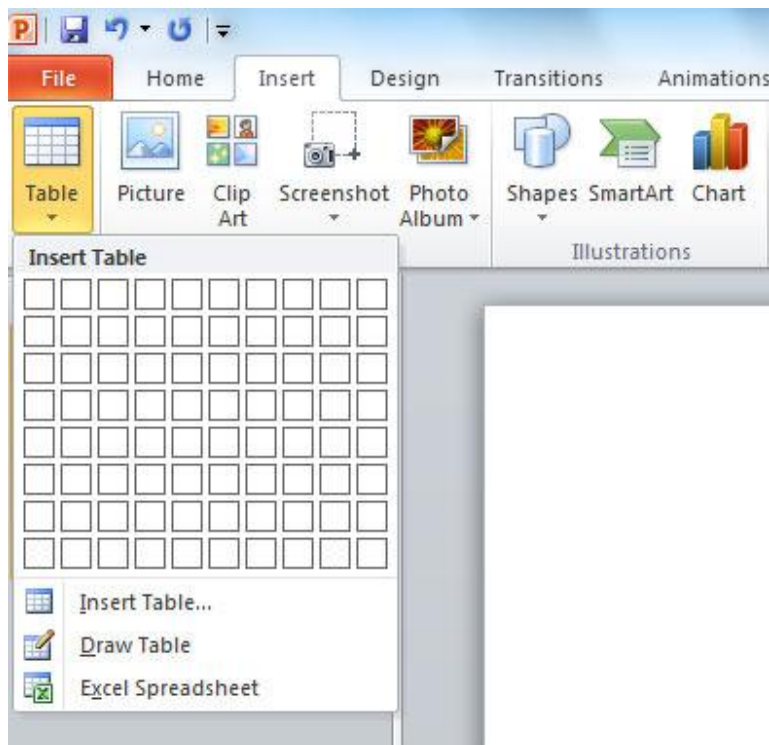


VOCABULARY TABLE – POWERPOINT 2010

- 1) Visit <http://www.flickr.com/search/advanced/> and search for the pictures you need. Do not forget to tick the box “Only search within Creative-Commons licensed content”. When you have chosen the picture, download the size you prefer. To access the download screen and choose sizes, you can choose “View all sizes” from the drop-down menu “Actions” or click on the magnifying glass.



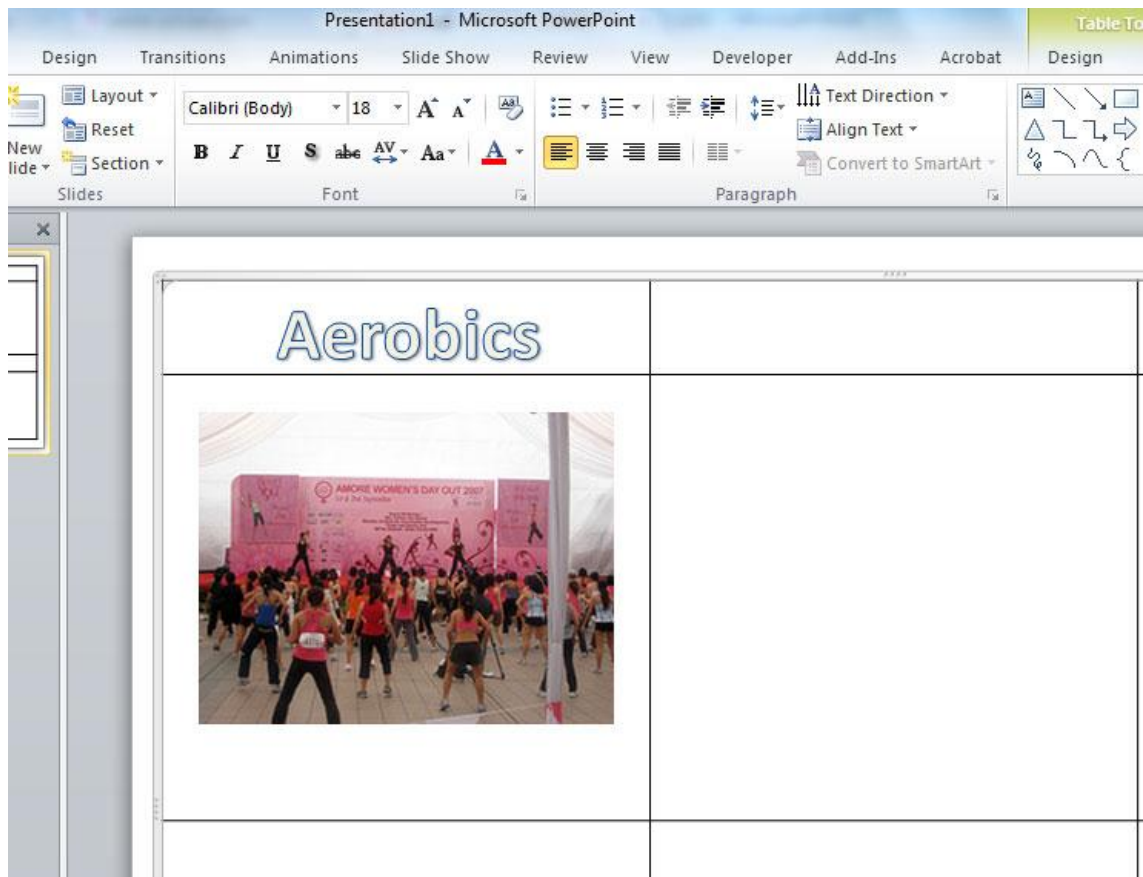
- 2) Create a PowerPoint presentation. Choose a blank slide to begin with or delete any objects (text boxes, etc) the default slide may have.
- 3) Insert a table from the Insert menu.



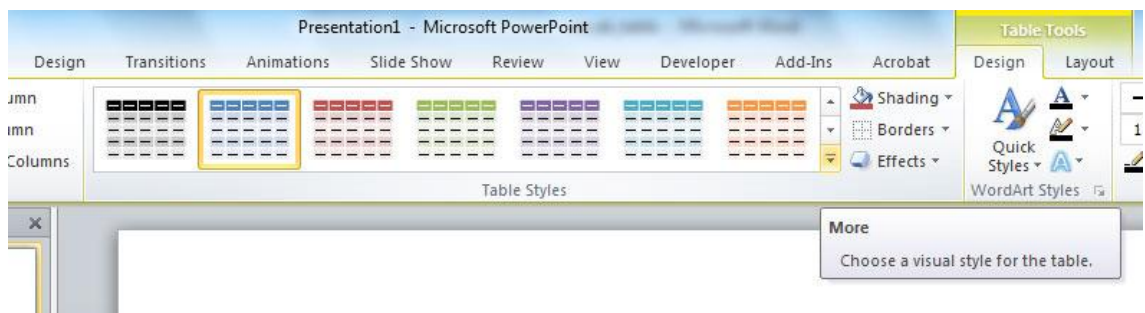
ELTeaching.com

English Language Teaching & Learning

- 4) Resize the table as a whole and the cells so that you have a smaller space for the text and a bigger space for the picture.



- 5) The initial design of the table is maybe too colourful. You can change it from the table style drop-down menu when the Table Tools tab is active.

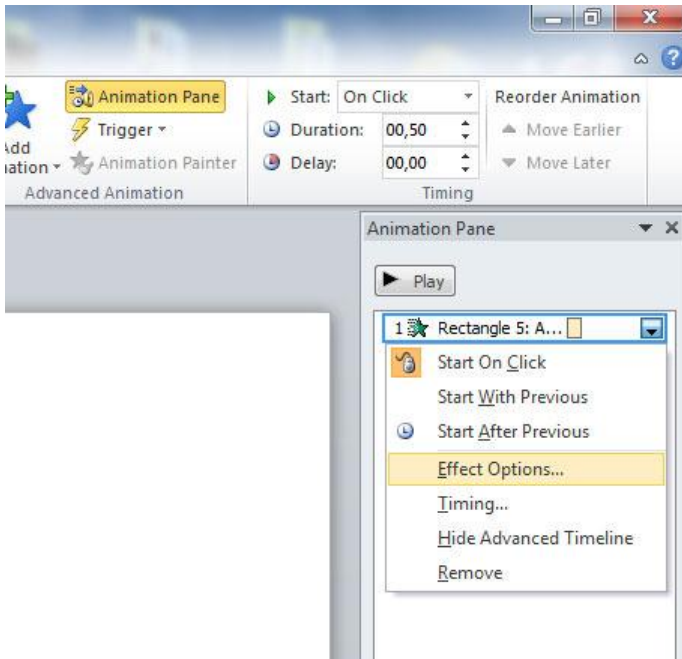


- 6) If you do not want the table borders to be visible, you can do this from the Table tools tab, "Borders" drop-down menu. The Table Tools tab appears when you click on the table and select it.

ELTeaching.com

English Language Teaching & Learning

- 7) You will probably add an animation entrance effect to the text so that it appears after you have elicited the word from students. If you have recorded or downloaded a file with the pronunciation of the word, you can go to “Effect options” and ask PowerPoint to play the sound when the word appears on screen. The sound file must be in wav format.



- 8) Repeat the process with the rest of vocabulary elements in the picture. If appropriate, write the information about the author and the origin of the picture in a text box.